



Province of the
EASTERN CAPE
COMMUNITY SAFETY

HEAD OF DEPARTMENT

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NOTICE

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:

(In terms of Section 15 of the Promotion to Access to Information Act, 2000 (Act No. 2 of 2000))

And

(Regulation 4 of the Regulations relation to the Promotion of Access to Information)

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(A) OF THE PROMOTION OF THE ACCESS OF INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (SECTION 15(1)(b))
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FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i)

1. Annual Performance Plan and Operational plans 2. Strategic Plans and Service Delivery Improvement Plans 3. Human Resource Plan 4. Annual reports and Combined Financial Statements 5. Evaluation Reports 6. All legislation applicable to Community Safety 7. Community Safety Circulars 8. Municipal Finance Consolidated statements 9. Transversal Supply Chain Management Circulars and Instruction Notes 10. Resolutions and Regulations 11. Provincial Budget Information 12. Approved Organogram 13. Policy and Procedures documents 14. Publications 15. Policy and Budget Speeches	The records may be inspected from the Department Community Safety on request in writing addressed to: The Information Officer EC: Department of Community Safety Private Bag X0029 BISHO 5605 Tel: 040 492 0135 The records are also available on the website of the Department of Community Safety www.safetyec.gov.za
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16. Tender Bulletin 17. Newsletters 18. Tools to monitor SAPS 19. Community Safety PAIA Manual 20. Tender documents	
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FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)

1. Annual Performance Plan and Operational plans 2. Strategic Plans and Service Delivery Improvement Plans 3. Human Resource Plan 4. Annual reports and Combined Financial Statements 5. Evaluation Reports 6. All legislation applicable to Community Safety 7. Community Safety Circulars 8. Municipal Finance Consolidated statements 9. Transversal Supply Chain Management Circulars and Instruction Notes 10. Resolutions and Regulations 11. Provincial Budget Information 12. Approved Organogram 13. Policy and Procedures documents 14. Publications 15. Policy and Budget Speeches 16. Tender Bulletin 17. Newsletters 18. Tools to monitor SAPS 19. Community Safety PAIA Manual 20. Tender documents	The records may be inspected from the Department of Community Safety on request in writing addressed to: The Information Officer EC: Department of Community Safety Private Bag X0029 BISHO 5605 Tel: 040 492 0135 The records are also available on the website of the Department of Community Safety www.safetynec.gov.za
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Mr. P.F. Mbambo

Head of Department

Department of Community Safety

Date: 25/09/2015